



To : All Members of the HKAPMC

Date: 23 July 2024

**Subject: The HKAPMC Annual Dinner 2024 cum QPFMA 2024 Presentation Ceremony and The HKAPMC Yearbook 2023/2024**

On behalf of The Hong Kong Association of Property Management Companies Limited (HKAPMC), I am delighted to extend an invitation to you and your guests to join the **HKAPMC Annual Dinner 2024 cum QPFMA 2024 Presentation Ceremony** at the Hong Kong Convention and Exhibition Centre on **8 October 2024 (Tuesday)**. It is our utmost honor to announce that Ms. Winnie Ho, JP, Secretary for Housing of the Housing Bureau, will grace us as the Guest of Honor at this distinguished event.

HKAPMC was founded in January 1990, with the aim of maintaining the standards of professional property management and promoting continuing education to its members and other interested parties.

This year, the **HKAPMC Annual Dinner 2024** will be remarkably held together with the **Quality Property and Facility Management Award 2024 (QPFMA 2024) Presentation Ceremony**, which is jointly organised by HKAPMC and The Hong Kong Institute of Surveyors Property and Facility Management Division (HKIS-PFMD). QPFMA is a biennial award that recognises outstanding projects and practitioners in the property and facility management industry, aiming to elevate industry standards of professionalism.

The award was officially launched in March 2024, and after rigorous assessments by our jury panel in July - August, the results of QPFMA 2024 will be publicly announced and presented during the dinner. We would be delighted to have your presence to witness and celebrate alongside the winners.

**The Association's Yearbook 2023/2024** will be distributed to all guests at the dinner as well as to all Members of the Association and Government Departments.

Details of the dinner are as follows:

Date:	<b>8 October 2024 (Tuesday)</b>	
Time:	<b>18:00 Cocktail</b>	<b>19:00 Dinner</b>
Venue:	<b>Convention Hall, Hong Kong Convention and Exhibition Centre, Wanchai, Hong Kong</b>	
Dress code:	<b>Lounge Suit</b>	
Fee:	<b>Reservation (on or before 12 August 2024, Monday)</b>	
	HK\$22,000 per table	HK\$1,834 per person

The Hong Kong Association of Property Management Companies Limited  
香港物業管理公司協會有限公司

Units 2008-2010, Telford House, 16 Wang Hoi Road, Kowloon Bay, Kowloon, Hong Kong  
香港九龍灣宏開道16號德福大廈2008-2010室

E-mail : office@hkapmc.org.hk      Tel : 2186 6101  
Website : www.hkapmc.org.hk      Fax : 2189 7245



We would be most grateful if you could support the Association by making your table reservation at the annual dinner and placing an advertisement in the Yearbook.

*Cheques should be made payable to “The Hong Kong Association of Property Management Companies Limited” and sent to the following address along with a copy of your reply slip(s) on or before **12 August 2024 (Monday)***

*Mr Adrian Chung / Ms Connie Kwong  
Minerals Creations and Communications Ltd.  
3G, Wah Hing Industrial Mansions, 36 Tai Yau Street, San Po Kong, H.K.  
(Event Secretariat of The HKAPMC Annual Dinner 2024 cum  
QPFMA 2024 Presentation Ceremony)*

Should you have any queries, please contact the secretariat at 3502 4983 / 3502 2156 or [hkapmcad@minerals.hk](mailto:hkapmcad@minerals.hk). We look forward to your favourable reply and support.

Yours sincerely,

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**Sr Dr Edmond CHENG Kam-wah**  
President of The Hong Kong Association of  
Property Management Companies Limited

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*Appendix 1*

**The HKAPMC Annual Dinner 2024 cum QPFMA 2024 Presentation Ceremony**  
**Table Reservation Form**

To: Mr Adrian Chung / Ms Connie Kwong  
Minerals Creations and Communications Ltd. / Event Secretariat of The HKAPMC Annual  
Dinner 2024 cum QPFMA 2024 Presentation Ceremony  
Fax: 2120 5130 / Email: [hkapmcd@minerals.hk](mailto:hkapmcd@minerals.hk)

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**Table Reservation (on or before 12 August 2024, Monday)**

**Group of 12**

HK\$22,000 per table  
\_\_\_\_\_ table(s)

**Individual reservation**

HK\$1,834 per person  
\_\_\_\_\_ seat(s)

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Tel. No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature & Company Chop: \_\_\_\_\_ Date: \_\_\_\_\_

*Please remember to make your reservation on or before **12 August 2024 (Monday)***

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*Appendix 2*

**The HKAPMC Yearbook 2023/2024 - Advertising Booking Form**

To: Mr Adrian Chung / Ms Connie Kwong  
Minerals Creations and Communications Ltd. / Event Secretariat of The HKAPMC Annual  
Dinner 2024 cum QPFMA 2024 Presentation Ceremony  
Fax: 2120 5130 / Email: [hkapmcad@minerals.hk](mailto:hkapmcad@minerals.hk)

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**Advertising Booking**

- |                          |                                |               |
|--------------------------|--------------------------------|---------------|
| <input type="checkbox"/> | Full Page (Inside Front Cover) | HK\$17,000.00 |
| <input type="checkbox"/> | Full Page (Inside Back Cover)  | HK\$14,000.00 |
| <input type="checkbox"/> | Full Page (R.O.P)              | HK\$12,500.00 |
| <input type="checkbox"/> | Half Page (R.O.P)              | HK\$ 7,500.00 |
| <input type="checkbox"/> | Quarter Page (R.O.P)           | HK\$ 5,000.00 |

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Tel. No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature & Company Chop: \_\_\_\_\_ Date: \_\_\_\_\_

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**The HKAPMC Yearbook 2023/2024**  
**Standard Advertisement Specifications**

Advertising Size:		<u>Trim Size (mm)*</u>
	Full Page	297.0H x 210W
	Half Page (Horizontal)	148.5H x 210W
	A Quarter Page (Vertical)	148.5H X 105W
	* <b>5mm on each side included in the Trim Size for bleed margins</b>	
	# <i>The Publisher shall not be responsible for any advertisement that fails to comply with the type area specifications and all printing irregularities will be at the Advertiser's or its Representative's risks</i>	
Position:	Inside Back Cover * / Run-of-Page (R.O.P.)	
	* <i>The booking is on a first-come-first-served basis</i>	
Paper Quality:	250 gsm FSC paper	(Inside Back Cover)
	130 gsm FSC paper	(R.O.P.)
Screening:	175 lines per inch	
Colour:	CMYK (4C)	
Material Needed:	Soft copy of artwork files applicable to the following software: Adobe Illustrator, Coreldraw, Page-maker, Freehand, In-design All files should be in outlined format and saved in CDR One set of print proofs is required. Film will not be accepted.	

Remarks: LOGO, Photos & Wordings to be submitted by the client.

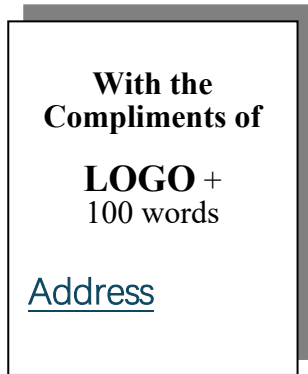
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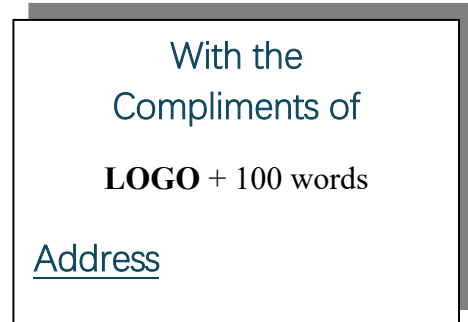
E-mail : office@hkapmc.org.hk      Tel : 2186 6101  
Website : www.hkapmc.org.hk      Fax : 2189 7245



- (1) Full Page Color Ad. Layout  
Standard Full Page Design  
297mm(H) x 210mm(W)



- (2) Half Page Color Ad. Layout  
Standard Half Page Design  
148mm(H) x 210mm(W)



- (3) Quarter Page Color Ad. Layout  
Standard ¼ Page Design  
148mm(H) x 105mm(W)



**HKAPMC has commissioned Minerals Creations & Communications Ltd. to follow up on the Yearbook 2023/2024 advertising booking. Please contact Tel: 3502 4983 / Email: [hkapmcd@minerals.hk](mailto:hkapmcd@minerals.hk) for inquiries.**

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**Remarks:**

1. Bookings are made on a first-come-first-served basis.
2. Bookings are only considered final AFTER the Secretariat Office receives payment by cheque and confirms bookings by email.
3. All PMC licensee has to state the name and licence number of the licensee clearly and conspicuously on advertisement issued in whatever form by or on behalf of the licensee in the capacity of a licensee as per PMSA guidelines.
4. Please make FULL payment by crossed cheque:  
Payable to “The Hong Kong Association of Property Management Companies Limited”  
Please write the company and contact person's name and contact number on the back of the cheque and mail/ deliver it to Event Secretariat Office: Minerals Creations and Communications Ltd., 3G, Wah Hing Industrial Mansions, 36 Tai Yau Street, San Po Kong, H.K.

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