

致： 全體正式會員及附屬會員

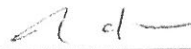
香港物業管理公司協會有限公司
第二十六屆週年大會通告

日期： 二零一六年十二月六日（星期二）
時間： 下午六時正
地點： 香港銅鑼灣告士打道 280 號
世界貿易中心 38 樓
世界貿易中心會

議程

1. 通過二零一五年十二月三日舉行的第二十五屆週年大會會議記錄
2. 跟進上次大會事項 (如有)
3. 會長報告
4. 省覽核數師報告
5. 省覽理事會報告及截至二零一五年十二月三十一日止已經審核財務報表
6. 重新委任義務核數師
7. 重新委任義務法律顧問及義務調解顧問
8. 重新委任義務公司秘書
9. 其他事項

香港物業管理公司協會有限公司


沈錫勝 謹啟
義務秘書

二零一六年十一月七日

副本抄送： 義務核數師 - 畢馬威會計師事務所
義務法律顧問 - 林健雄律師
義務調解顧問 - 陳炳煥律師, SBS, MBE, JP
義務公司秘書 - 譚國榮先生

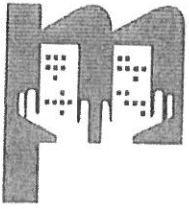
The Hong Kong Association of Property Management Companies

香港物業管理公司協會

Units 2008-2010, Telford House, 16 Wang Hoi Road, Kowloon Bay, Kowloon, Hong Kong
香港九龍灣宏開道16號德福大廈2008-2010室

E-mail : office@hkapmc.org.hk Tel : 2186 6101

Website : www.hkapmc.org.hk Fax : 2189 7245



7 November 2016

To: All Full and Associate Members

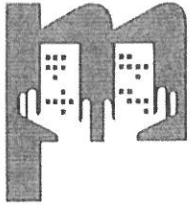
NOTICE OF MEETING

The Twenty-Sixth Annual General Meeting of The Hong Kong Association of Property Management Companies Ltd

Date : 6 December 2016 (Tuesday)
Time : 6:00 pm
Venue : World Trade Centre Club Hong Kong
38/F World Trade Centre, 280 Gloucester Road
Causeway Bay, Hong Kong

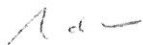
AGENDA

1. To confirm the Minutes of the Twenty-Fifth Annual General Meeting held on 3 December 2015
2. To discuss the matters arising from last meeting if any
3. President's Report
4. To receive and consider the Report of the Auditor
5. To receive and consider the Report of the Council and Audited Statement of Accounts for the financial year ended 31 December 2015
6. To re-appoint Honorary Auditor
7. To re-appoint Honorary Legal Advisor and Honorary Mediation Advisor
8. To re-appoint Honorary Company Secretary



9. Any other business

Yours faithfully
For and on behalf of
THE HONG KONG ASSOCIATION OF
PROPERTY MANAGEMENT COMPANIES LTD


Simon Sham
Hon. Secretary

Encl.

cc: Hon. Auditor: KPMG
Hon. Legal Advisor: Mr Patrick Lam
Hon. Mediation Advisor: Mr Chan Bing Woon, SBS, MBE, JP
Hon. Company Secretary: Mr. Ivan Tam

The Hong Kong Association of Property Management Companies
香港物業管理公司協會

Units 2008-2010, Telford House, 16 Wang Hoi Road, Kowloon Bay, Kowloon, Hong Kong
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香港物業管理公司協會有限公司
第二十六屆週年大會
二零一六年十二月六日 (星期二)

代表委任表格

我們 _____ (會員名稱)，地址為
_____ (會員地址)
為香港物業管理公司協會有限公司之正式會員，現委派 _____
(代表姓名)，地址為 _____
_____ (代表地址) 或未克出席，則委任 _____ (代表
姓名) 地址為 _____
_____ (代表地址)，代表我們出席二零一六年十二月六日之週年大會或其任何延會和於
會上投票。

簽署： _____ 蓋章： _____

姓名： _____

日期： _____

備註： 此代表委任表格正本必需於週年大會舉行 24 小時前，即〔二零一六年十二月五日 (星期一) 下午六時正前〕或其延會舉行 24 小時前，送達本協會之註冊辦事處義務秘書沈錫勝先生 (註冊地址：香港九龍灣宏開道 16 號德福大廈 2008-2010 室)方為有效。

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7 November 2016

THE HONG KONG ASSOCIATION OF PROPERTY MANAGEMENT COMPANIES LTD
THE TWENTY-SIXTH ANNUAL GENERAL MEETING
6 DECEMBER 2016 (Tuesday)
PROXY FORM

We _____ (Name of Member) of
_____ (Address)
being a Full Member of The Hong Kong Association of Property Management Companies Ltd
hereby appoint _____ (Name of Representative)
of _____ (Address)
or failing him _____ (Name of Representative)
of _____ (Address)
as our proxy to attend, act and vote for us and on our behalf at the Annual General Meeting of
the Association to be held on the 6th day of December 2016 and at any adjournment thereof.

Signature : _____ Seal : _____

Name : _____

Date : _____

Note: The Proxy Form must be deposited at the registered office of the Association (attention to **Mr Simon Sham, Honorary Secretary**, The Hong Kong Association of Property Management Companies Ltd, Units 2008-2010, Telford House, 16 Wang Hoi Road, Kowloon Bay, Hong Kong), not later than 24 hours before the time fixed for holding the meeting (**i.e. 6:00 p.m. on 5 December 2016 Monday**) or adjourned meeting.